

FRANCIS W. PARKER CHARTER ESSENTIAL SCHOOL
& THEODORE R. SIZER TEACHERS CENTER
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TELEPHONE (978) 772-3293 FAX (978) 772-3295 www.parker.org

Friday Announcements

Date: October 6, 2006

Dear Parker Families,

“Do you understand the assessments and feedback given to you by your teachers? Does it make sense?”

“Do you feel that your teachers assess you fairly?”

“Are the assessments you receive useful to your learning?”

“What would your ideal ‘grading system’ look like?”

These are some of the questions that permeate the current national conversation about grades and the assessment of student work. In a time when so many schools are seeking ways to make school learning relevant, rigorous and meaningful to students, changes to what students are being presented in classrooms are being balanced with the mandates that tie classroom teaching to standardized tests. Teachers across the country are considering the benefits and costs to adapting curriculum in ways that will engage and inspire students, yet remain in compliance with external requirements that direct classroom content. At the same time that teachers work to adapt *what* they teach, there is a logical push to examine *how* we teach. The link between curriculum and instruction is a natural one, and leads educators to wonder, if we are teaching different material, and teaching it in different ways, then by extension, we must take responsibility for devising new ways to view, assess, and evaluate the work our students do.

At Parker, our school-wide assessment system is centered on the principles of narrative assessment and performance based promotion. Simply put, our students must show their understanding of key concepts and demonstrate their knowledge, understanding, and ability in the thirteen skill areas that form the spine of our academic program. Students move through our school building a solid case for their promotion, toiling to meet expectations in those skill areas, practicing and gaining momentum with each assessment attempted and completed. Over time, they move from earning “just beginning” on their assessments to the point where they “approach,” and ultimately “meet” those expectations. The portfolio and attendant exhibition attest to the progress made over time and the accomplishment of completing a division, and a “gateway” happens!

Not so in many schools, where grading is perceived by teachers, students, and parents as mysterious at best, and arbitrary and unfair at worst. The time is now for serious dialogue about credible, fair, and responsible assessment of student learning and performance.

We have been invited to participate in this national discourse on the assessment of student work by sharing the views and perspectives of Parker students, parents, and teachers for the latest initiative of Grant Wiggins. Dr. Wiggins, an internationally recognized authority on school reform and curriculum and assessment, is presenting a new series of educator workshops focused on deepening schools’ efforts to reshape the way we think about and communicate our evaluations of student work and student progress. We are honored to have been invited to present our views and practices with regard to assessment and the documentation of student progress in this conference series in the form of taped interview sequences.

Videographer John Browne visited Parker today to meet with students, teachers, and parents, asking the kinds of questions that will not only help raise awareness of alternative forms of assessment in the larger arena of school reform at the Wiggins conferences, but also help shine a light on our own questions about Parker’s assessment system.

As we enter the depth of the fall season, and students are moving into increasingly challenging terrain and being asked to do some difficult work, we encourage you to take a look at project overviews, major assessments assigned, and talk with your child about what s/he perceives in encountering and completing that work. Does the articulated assessment make sense to him or her? Does your student know what is expected?

We place tremendous stock in our ability to communicate effectively with students about the work we ask them to do; we are committed to doing whatever it takes to help illuminate the particulars of an assignment in addition to the larger objectives we have for learning. We want our students to know what they are being asked to do and why we believe it is important learning for them. We strive, too, for clarity in our responses and evaluation and assessment of that work. As happy as we are to step into the wider arena to discuss assessment, we are as fully committed to sustaining clear communication close to home.

In November, two of our teachers will attend the Grant Wiggins conference, "Beyond A, B, and C: A Conference for Educators," in Princeton, New Jersey. We will attend in part to share what we know and what we do at Parker in the hopes of assisting others in the work they are doing in their schools, but we are also going to join in with colleagues from everywhere to learn more about how we might make continual progress on our own system.

Have a wonderful weekend.

Teri Schrader
Principal

Subscribe to Parker community email lists!

We use the Parker Listserv to post announcements and reminders about life at Parker. Subscribe for late breaking news and weather cancellations which will be delivered by email list as well as other media.

FWPaaa is the Parker community email list for general announcements.

FWPsports is Parker's email list for sports-related announcements.

Subscribe at <http://lists.parker.org/mailman/listinfo/>

COMING SOON

October, 2006

Monday, 9 – Columbus Day (no school)

Tuesday, 10 through Friday, 19 – Loaves and Fishes Food Drive - Please donate non-perishables.

Wednesday, 11 – PEF Auction Committee Meeting at 7:00 p.m. in Room 2

Friday, 13 – Division 2 Rafting Trip

CALENDAR

PLEASE MARK THESE DATES! (Subject to change)

October, 2006

Wednesday, 18 – PEF grant applications due

Thursday, 19 – PLP Conference Day (no classes)

Saturday, 21 – PSAT Testing at Parker

Tuesday, 24 – Trustees Meeting at 7:00 p.m.

Wednesday, 25 – Café Wednesday

Wednesday, 25 – PEF grant application meeting

Sunday, 29 – Daylight Savings Time ends

Tuesday, 31 - Halloween

November, 2006

Thursday, 9 – Genevieve Wrapping Paper orders delivered
Thursday, 9 – Senior Project Community Feedback Night from 7:00 – 9:00 p.m.
Friday, 10 – Veterans’ Day observed (no school)
Tuesday, 14 – HAC Meeting at 7:00 pm.
Wednesday, 22 – Early Release (noon dismissal)
Thursday, 23 – Friday, 24 - Thanksgiving Break
Wednesday, 29 – College Finance Information Night @ 7:00 p.m.

December, 2006

Friday, 1 – Parker International Gala & Auction, Spring Hill Suites, Devens
Saturday, 2 – PLAN testing at Parker
Wednesday, 6 – Snow date for College Finance Information Night
Tuesday, 5 – Trustees Meeting at 7:00 p.m.
Friday, 22 – Early Release (noon dismissal)
Monday, 25 – Sunday, 31 - Holiday Recess

DIVISION II FALL RAFTING TRIP

Next Friday is the Division II rafting trip to Charlemont, Massachusetts, rafting the Deerfield River or hiking in the Mohawk State Forest. All Division II students attending the trip must be at school to start advisory at 7:30 a.m. Students will be boarding the buses at 7:45 a.m. and pulling away at 8:00 a.m. Please ensure a smooth start to the day by getting your students here on time. We will be returning to Parker at 6:30 p.m. on the same day. Any student who is not attending the trip will need to attend school on Friday.

Clothing/Equipment List:

- Bathing Suits to be worn under wet suits (mandatory)
- Synthetic long under wear tops and bottoms (optional)
- Fleece Jacket
- Wool or fleece socks
- Teva Sandals, if you have them
- Old Sneakers (they will supply booties)
- Warm clothes to change into after rafting (students can wear these clothes in the morning)
- If wearing glasses, use a strap to secure glasses
- Contacts are OK

Medications: All students who use inhalers or epipens must have them in order to attend the trip.

If you have your own wet suits and booties, you may bring and wear them. Sleeveless wet suits are OK, as are short legs.

Thank you!

Many thanks to the family of Kelsey Sampson (an alum family) for their donation of school supplies, to the family of Madelyn Haley-Lang for their donation of tissues for the nurse’s office, to the family of Matt Restuccia for their donation of 3-ring binders to Student Services and for the anonymous donation of binders lined paper and mechanical pencils.

FROM THE TRANSITION OFFICE

Save the date

- Parents of Juniors and Seniors are invited to College Finance Information Night on Wednesday, November 29th at 7:00 p.m. (Snow date Wednesday, December 6).
- Learn to fill out the FAFSA and Profile forms, ask questions, get tips on the in's and out's. A representative from the Massachusetts Educational Finance Authority will be our featured presenter. Bring a pencil!

During the next two weeks the following colleges will visit us

School	Date	Time
Worcester State College	10/11	11:00
Beloit College	10/17	2:00
Salve Regina	10/17	8:45
Bennington College	10/19	8:45

Please check in with your teacher before heading to these talks!

STUDENT SERVICES UPDATE

Thank you for all you have donated so far. Student Services is so happy to give pupils the materials they need right away. In accordance with our Wellness policy Student Services no longer passes out candy BUT - healthy snacks such as pretzels, blue corn chips, fruit, cheese and cracker snacks, granola bars etc. are fabulous. Also, it's very nice for the teachers to have a source of snacks to provide for the students working after school. Anything you can donate along these lines is very much appreciated. Namaste, (I salute the light within you) - Lee

Division I parents: 'Tips to Encourage Homework Completion' is available under Directed Studies on the Parker Website.

CAN YOU HELP?

- **Help Needed: Please Consider Genevieve's Fundraiser 2007**
Next year will be my last year as a Parker parent and I am looking for someone to run the fundraiser with me next fall and then taking it over after that. It is a job that you can do mostly from home according to your schedule. It is a very clearly defined job. You do not need to reinvent the fundraiser (unless you want to). I will give you detailed instruction about all aspects of the job. The job involves approximately 15-20 hours. The great thing about running this fundraiser is that you are clearly making a difference at Parker because the money raised goes to faculty study and travel. Also, you get all your volunteer hours done in the fall. Please call me if you would like more information. Janet Glenn (978) 835-1484.
- **Blank burnable DVDs:** A plea for blank, burnable DVD's? Thanks, Josie (A/H)
- **Dishwasher emergency!!!** MST is in need of a portable dishwasher to clean lab glassware. Our current dishwasher sprung a fatal leak this fall, and we now have service students washing glassware like machines until we replace this item. Before we make a major purchase, we want to ask the Parker community if anyone has an old portable dishwasher (on wheels, with a sink faucet hook-up) that you would like to donate to the school. Please contact Diane Kruse (dkruse@parker.org or (978) 772-3293 X138) if you can help. Thank you!! MST
- **The Scrap-booking Choice Block** is looking for donations of scrap-booking materials. If you have scrap-booking paper, books, markers, scissors, or do-dads that you are no longer using, we would appreciate the donation. Please drop off for Dawn in Room 23. Thanks in advance. Dawn

DIVISION III UPDATE

Seniors have submitted their formal proposals and the Senior Seminar teachers are meeting to review them and give feedback. Most students will have further work to do on the proposals - getting more specific with what they will be studying, exploring, doing, and researching. These revisions, informed by the research they continue to do, will be the work of the next couple of weeks in Senior Seminar. Really, this will be the work for the rest of the year!

This week's course updates are from Anthony Shaker's A/H classes, World Religions and Peacemaking and the Nobel Prize:

The World Religions students have been on a mission as of late: Trying to explore the role of religion in our society. Their method of exploration has been interviewing people in the community and beyond. After finding a broad range of backgrounds, religions, age, ethnicity, etc., students have been out and about gathering answers to such questions as: How does religion play a role in American society? From where do our religious views come? Can science and religion coexist? What form does God take in your mind, if at all? Once these interviews are complete students will analyze their data and attempt to come to conclusions on these (and other) questions.

Peacemaking and the Nobel Prize students are in the process of researching one particular Peace Prize laureate. Their mission: understanding the conflict that he/she worked on, the methods of the laureate in resolving the conflict, and the effects of his/her work. They are also anxiously awaiting the announcement of the 2006 Nobel Peace Prize laureate (October 13th!)

ARTS AND HUMANITIES

Arts and Humanities – Division I

This week in A/H we started our second story packet and have been practicing our interpretation skills in class. We've also continued our work with drawing as we explore the more creative side of our brains. Next week students will be asked to choose a story of their own that they will re-tell from a new perspective as a writing assessment. Your child might want suggestions for stories to use for this project. They can choose a fairytale, myth, or other story that is well known in a given culture. Remember, you can always check the homework website for information on nightly homework assignments (or to find misplaced handouts).

A/H After School Help runs from 3:35-4:15 p.m. on the following days:

Amanda and Tassia: Monday and Tuesday

Matt and Erin: Monday and Thursday

Laura and James: Tuesday **afternoon** and Friday **morning** (7:45 - 8:20 a.m.)

Students should be picked up between 4:15 p.m. and 4:30 p.m. when attending after school help.

- Please note that coaches at Parker understand that academics come first. Students should attend after school help before practice whenever it is needed. Just let the coach know.

Arts and Humanities – Division II

We concluded our work with 'The Journey of Ibn Fattouma' this week, with a final text based seminar on Monday. Revisions to prior reading journals are due next Tuesday, October 10. Review and preparation for Friday's In Class Content Assessment on Islamic culture and faith was another focus of this week. We will be making a transition next week into Contemporary Events in the Islamic World, and introducing three new Projects: Writing, Listening and OP. The Writing project will be a personal essay guided by the question: What do you believe? Listening Skills and OP skills will be practiced through group and individual work on issues and events in contemporary Islamic societies. The essential question, How is it Relevant? will drive their activities and explorations of Islam in Iran, Pakistan, Afghanistan and other regions of their choosing.

To purchase 'The Journey of Ibn Fattouma' please send \$8.00 cash/check.

MATH, SCIENCE AND TECHNOLOGY

Math, Science and Technology – Division I

Today, revisions for C.O.W. #1, "Pascal's Triangle" were due. All Division I MST students were expected to turn in a revision today.

This week, students are investigating the question "Where do microbes live?". It's been a week filled with interesting observations as students have excitedly observed cultured microbe growth, including fungus and bacteria. Using great care, they then made qualitative and quantitative observations of the microbe growth. Next week, they will analyze the data they have collected and present their findings as an in-class oral presentation. **"Microbes," C.O.W. #3 is due Friday, October 13.**

Reminder: Students should be completing at least 30 minutes of MST homework each night.

Please check the Parker website for daily homework updates.

Math, Science and Technology – Division II

The unit on measurement has now come to a close and we have moved on to our next unit, Water Quality. We will be focusing on the parameters that are important for water quality and how to measure and discuss them. Water samples will be taken directly from the Nashua River. Introductions to this unit included discussions on the history of the Nashua River (from the Nash-a-way to Marion Stoddard), a review of the water cycle, and discussions on what makes water unique. The week has come to a close with the students participating in a 'jigsaw' assignment where each student is assigned a specific parameter to research. The students will be presenting the parameters they researched in small groups next week.

MST Transition Class – Division II

This week students began doing independent research on water quality parameters. Given ecological scenarios, students are investigating how changes in nitrates, phosphates, dissolved oxygen, pH, and other parameters affect each other and the overall health of a waterway. The first 2 scenarios were due this past Thursday. The next two scenarios are due on Tuesday, October 10, and the final 2 are due on Friday, October 13. Students should currently be revising their measurement lab reports. These revisions are due on Thursday, October 12. In math, we have done some linear equation review and later in the week began systems of equations. Students should expect a new POW early next week.

We still need email addresses of many parents of this class. Please let us know your email address so we can contact you in a more timely manner when necessary. Our emails are dawn@parker.org and jbrassard@parker.org.

SPANISH

Español División I Year 1

We are practicing basic salutations for our first assessment.

Estamos practicando los saludos básicos para el primer evaluación.

Español División I Year 2

This week we've been focusing on verbs in the third person and we will be talking about our families for our assessment at the end of next week. To practice, we'll be using our super-novios/as ideales on a stick.

Español División I Year 3

This week we completed our first reading assessment about a Mexican immigrant who traveled in a trailer across the border; a trip during which 19 people died of asphyxiation. We have just begun preparing to interview some Latino college students from the area, which we'll do during the third week in October.

Esta semana terminamos la primera evaluación de lectura. Es la historia de un inmigrante mexicano que cruza la frontera de México en un tráiler; un viaje durante el cual murieron diecinueve personas. Acabamos de empezar a prepararnos para entrevistar a unos estudiantes latinos de algunas universidades locales. Las entrevistas tomarán lugar en el colegio durante la tercera semana de octubre.

Español División II

This week students practiced spontaneous travel scenarios. There will be a speaking and a listening project on this theme at the end of next week.

Esta semana los estudiantes practicaron las situaciones espontáneas de los viajeros. Habrá un proyecto de hablar y escuchar de lo mismo la semana que viene.

Español División III

In Division 3 Spanish, students finished reading Miguel de Unamuno's "San Manuel, Bueno Mártir" this week. The text has put forward a moral dilemma that has had students asking questions about faith, religion, and the nature of the Spanish "pueblo" as seen by Unamuno. Next week, students will be working on responding to the text in a Spanish analytical essay.

WELLNESS

Alan's Wellness Class:

In Alan's classes, students viewed part two of "Tough Guise" and answered questions about the media, masculinity, and violence in American culture. There was some discussion about the recent school shootings and noting that it was men responsible for this violence. There was also some preliminary discussion about violent video games that we will examine again next week. Students played capture the flag, played four square, and walked to a boulder in the woods to try bouldering, as well as, worked on flexibility, running and push ups.

Deborah's Wellness Class:

This week in Deborah's classes we prepared for and completed the pretest for the Fitnessgram and one mile run. Students set goals to improve or maintain their current levels of fitness to either get closer to or reach the "healthy fitness zone." In Health class we watched the first half of the movie "Tough Guise."

Laura's Wellness Class:

In Health class this week the students watched the movie "Tough Guise." Following the movie there was a debrief on what they observed in the film. In physical activity completed the fall FitnessGram assessment and the students wrote out PLP goals for Wellness. Alan and I switched our classes so that they could participate in the flying squirrel activity. Next week in Wellness we will play capture the flag/manhunt, soccer and touch football.

Parker / Wachusett Mountain Ski Program Coming Soon!

We are pleased to continue the Parker / Wachusett Mountain Thursday evening ski program. This year's program is scheduled to run six consecutive Thursdays starting January 11th, 2007. Application packets are coming next week.

For students wishing to purchase a Century Pass **or** to ski or board "on their own", you may take advantage of the school's discounted rates and purchase a Century Pass through the Parker Ski Program. Just return the completed application to the School Office with a note that the student is **purchasing a Century Pass**. You will be able to get your picture and pass as soon as all the applications are sent to the Mountain, shortly after the deadline. You can then start boarding or skiing as soon as there is snow!

Start thinking "Snow". Packets will be available next week to pick up. Chaperones are needed as well. Join us for a Thursday evening skiing/boarding.

John Poikonen – Ski Program Coordinator, Email: john@poikonen.NET for chaperone inquiries and any and all questions.

SPORTS UPDATE

Sports Schedule

Date	Parker Team	Practice/Game	Location	Dismissal from class	Bus Leaves	Game Time	Pick-up
Mon., 10/09	Boys Varsity	No practice					
	Girls Varsity	No practice					
	Boys MS/JV	No practice					
	Girls JV	No practice					
	Girls MS	No practice					
	Cross Country						
Tues., 10/10	Boys Varsity	Away vs. N.C. Charter	See website	2:20	2:30	3:30	5:45 at school
	Girls Varsity	Practice	Antietam			3:30	5:30 at field
	Boys MS/JV	Practice	P5			3:30	5:00 at field
	Girls JV	No practice					
	Girls MS	Home vs. St. Mary's	Rogers	2:35		3:30	5:00 at field
	Cross Country	Away vs. Assabet	See website	2:20	2:30	3:30	5:45 at school
Weds., 10/11	Boys Varsity	No practice					
	Girls Varsity	Away vs. Bromfield	See website		2:30	3:30	5:45 at school
	Boys MS/JV	No practice					
	Girls JV	Away vs. Bromfield	See website		2:30	3:30	5:45 at school
	Girls MS	No practice					
	Cross Country	No practice					
Thurs., 10/12	Boys Varsity	Practice	Antietam			3:30	5:30 at field
	Girls Varsity	Practice	Antietam			3:30	5:30 at field
	Boys MS/JV	Practice	P5			3:30	5:00 at field
	Girls JV	Practice	P5			3:30	5:15 at field
	Girls MS	Practice	School			3:30	5:00 at field
	Cross Country	Away vs. Lunenburg	See website			3:30	5:15 at school
Fri., 10/13	Boys Varsity	Practice	Antietam			3:30	5:30 at field
	Girls Varsity	Practice	Antietam			3:30	5:30 at field
	Boys MS/JV	Home vs. Lawrence Academy	Rogers	2:35		3:30	5:00 at field
	Girls JV	Practice	P5			3:30	5:15 at field
	Girls MS	Practice	School			3:30	5:00 at school
	Cross Country	Practice	School			3:30	5:00 at school

Fall Sports

- Fall Game schedules are being distributed to the coaches and players. Please be aware that there are likely to be some scheduling changes throughout the season. Please also check the Friday Announcements as well as the Parker website for updated information.
- **Please note that colored mouth-guards, shin guards and soccer cleats are required for participation by MIAA regulations for all student athletes during both practices and games. This rule is strictly enforced. A water bottle and sunscreen are also highly recommended for all practices and games.**
- **Please contact Ben Benoit, Parker School Athletic Director, with any questions at (978) 772-3293 Ext. 114 or at bbenoit@parker.org.**

NEWS FROM FRANK'S CAFE

Menu for the week of October 9

Monday: No school

Tuesday: Stuffed Shells, Salad, Broccoli, Butterscotch pudding, Rolls and Milk

Wednesday: Pizza Day - 1 slice with Milk, Fruit and Salad \$3.50 - 2 slices with Salad and Milk \$4.50

Thursday: Chicken or Cheese Quesadillas, Sautéed Onions and Peppers, Mexican Rice, Fresh Orange Halves & Milk

Friday: Hamburgers or Cheeseburgers, Fries, Lettuce and Tomatoes, Apple Slices and Milk

WEATHER ALERT – SNOW DAYS

At Channel Five Boston's web page, you can sign up to be notified either by Email or cell phone of any weather alert affecting Parker. If you are interested please go to www.thebostonchannel.com and click on weather alerts. Parker always notifies Channel Five along with other local media outlets about school closings or delays.



Annual Loaves & Fishes Food Drive

Starting Tuesday, October 10th, Ruth's advisory is collecting donations for Loaves & Fishes Food Pantry. Currently the shelves are badly in need of non-perishables and hygiene supplies. We hope that all students can bring in non-perishable food items between October 10th – 20th. Students can deposit foods in the bags provided in their advisory space. **PLEASE BRING A NON-PERISHABLE FOOD ITEM TO YOUR PLP CONFERENCE ON OCTOBER 19th.**

Anything that you can donate will be appreciated! THANK YOU!

“Loaves & Fishes exists as a mission of love and faith to serve people of Ayer, Devens, Groton, Harvard, Littleton, and Shirley by providing food, emergency shelter, resource referral, and other temporary services and by advocating for changes by its clients that will promote independence and self reliance.” Founders of Loaves & Fishes

YOUTH VENTURE UPDATE

Dear Parker Community:

We are working with Youth Venture to create a program that focuses on teaching Ultimate Frisbee to inner city girls. We will spend eight weeks with a group of 16 girls at Girls, Inc. in Worcester, MA teaching them the game of Ultimate as a way to promote exercise during adolescence. In addition to playing Frisbee we will be working with the girls on self expression and identity. At the end of each session we would like to leave the girls with their own Frisbee so they can continue playing and as a way to remember the positive things they learned about themselves during the program.

Our goal is to run four sessions a year. In order for our program to be successful we need a lot of Frisbees. There will be a box in the Lobby labeled "Team Ultimate!" Any donation of 175g Frisbees would be greatly appreciated. There will also be a money donation box located in the lobby.

If you have any questions about donating or the program itself, please don't hesitate to email Kayla Reeves (kayla.reeves@gmail.com) or Amanda Griffin (amanda.griffin.4190@gmail.com).

ADVISORY PARENT REPRESENTATIVES 2006-2007

Thank you to the following parents who have volunteered to serve as Advisory Parent Representatives for the year. They will be providing support to the advisor and the advisory in meeting the four purposes of advisory and they will be facilitating communication among advisory families.

<u>Advisory</u>	<u>Division</u>	<u>Advisory Parent Rep</u>
Alan, Amanda	1	Linda Quinones
Ann, David	1	Sarah and Tom Lemaire
Anthony	3	Kathy Farese
Carmen, Jen	2	Ann Walsh
Carrie	2	Susan McDougall
Clay	3	Kim Ferguson
Danielle	2	Peter and Lorraine MacDonald
David S	2	Christine Hanrahan
Dawn, Eli	2	Isabel Geller
Deborah, Cam	2	Karen Kazanjian-Silvia
Erin	1	Carol Olson
Heidi	3	Maura Barstow
James	1	Michele Raudonat
JohnBo	3	Margie Williamson
Jon C	3	Cathy Lindbeck
Josie	3	Deb Withers
Judy	1	Judy Ericson
Kris	2	Sharon Dunn
Laura B	1	Paula Taylor
Liz	2	Elena Woodworth
Mandy	1	Louise Knight
March	3	Kathy Singh
Matt, Molly	1	Kathy Tamilio-Awed
Mit	1	Sarah Campbell
Nancy	1	Darlene Taylor
Ro	2	Kim Wheeler
Ruth	3	Debbie White
Ryan	2	Sharon Pfenninger
Sarah	2	Janine Burnett
Talmadge	2	Janis Ossmann
Tanya	1	Lisa Binder
Tassia, Laura K	1	Amy Jenner
Tom	3	Diane Senge, Lisa Noyes
Tricia	3	Maryellen Grady

INSTRUCTIONS FOR THE PEF GRANT APPLICATION

1. The next grant cycle applications will be reviewed on Wednesday, October 25. Applications are due by Wednesday, October 18.
2. Anyone in the Parker community with an idea for enriching the education of Parker students can submit a grant application.
3. A grant application can be sponsored by one person or by a group. If more than one person is applying then the primary contact should be identified as the sponsor and all others as co-sponsors. The sponsor's contact information should be included on the application. The sponsor will be notified by PEF via email so it is important that sponsor email address be written clearly and legibly.
4. Once a grant application has been completed and signed by all of the sponsors and co-sponsors, it should be given to the Principal for review and signature.
5. Once the grant application is signed by the Principal, it should be submitted to the Parker office where it should be placed in the PEF mailbox.
6. A PEF representative will collect all of the grant applications and prepare a summary for the PEF Board Meeting. Grant sponsors and co-sponsors are welcomed and encouraged to attend the PEF Board meetings but it is not required. However, for grants with a large financial request it is helpful for a sponsor to be available to answer Board questions. If you want to clarify any aspect of a grant, please contact a PEF Board member prior to the meeting.
7. PEF will notify sponsors of grant decisions via email. PEF will make their best efforts to notify all sponsors within 48 hours of the grant decision. Sponsors should contact a PEF representative if they have questions or have not received notification on their grant request.
8. Once a grant is awarded, the monies are provided to Parker via the business manager. All PEF grants are administered by the Parker business manager according to standard school requisition procedures. Questions about these procedures should be addressed to the Parker business manager. Please note that the school is only authorized to approve spending that is consistent with the grant application and within budget outlined in the grant application budget section. Monies not spent according to the application are returned to PEF after a reasonable period.
9. If a PEF grant is requested outside the grant cycle, the same application completion process is followed but the PEF Chairperson should be contacted by the grant sponsor to inform of the timing and need for "out of cycle" grant request. It is then the responsibility of the PEF Chairperson to notify the PEF Board members via email and request a vote.

Thank you for completing a PEF Grant Application. If you have questions, please contact Maryellen Grady @ (978) 486-4064.

PEF Grant Application Form

Date of Request: _____ **Date Funds Needed:** _____

Sponsor Name: _____

Co-Sponsors (if any): _____

Affiliation/Address: _____

Email (please write clearly, grant notification will be sent to this address): _____

Daytime Phone: _____ Evening Phone: _____

Project Title: _____

A description of the project (include attachments as needed). How does the project benefit the Parker community?: _____

Total amount requested: _____

(Please attach an itemized budget for projects over \$500 including 3 different estimates if applicable.)

Estimate number or percent of Parker community members to benefit from this grant:

If items or equipment are requested, describe possible additional or long term use:

Adjustments that can be made if project is not fully funded: _____

If funded, I (we) agree to carry out the goals of this project in accordance with the description and budget contained in this application or in accordance with any adjustment which is subsequently approved by the PEF. In the event that we do not carry out this project for whatever reason, we agree to account for and return all unused funds to the PEF forthwith. If this grant is awarded it is expected that the recipients will provide a written report or other tangible demonstration of how the grant money was used and the benefits to the Parker School.

Sponsors Signatures/Date: _____

Principal's Signature/Date: _____

PEF Board Approval:

Date: _____ Type (meeting, email, other): _____

Officer's Signature: _____ Amount Approved: _____

Please place in PEF box in Parker office. Thank you.

Parker International Gala and Auction

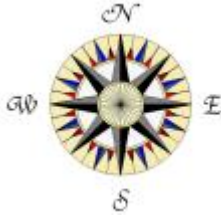
Come one! Come all! The Parker International Gala and Auction is in full swing, and we are counting on you. Check out our web page at www.parker.org. Follow the link “International Gala and Auction” on the parker home page.

Come to the auction: Your invitation is in the mail. Come meet and mingle with the Parker community. Send in your reservation form soon to reserve your spot.

Reservation forms are also available from our web page.

Donate an Item: What is an auction without donated items? Please donate an item for the auction. We are counting on your help. Any item, big or small, is greatly appreciated. Remember, your minimum bid is optional. For your convenience, you can download the donation form from our web page. You can email this to Carolyn Sullivan at sullivan.cb@gmail.com or Susan Farr at sudofarr@yahoo.com.

Any questions? Contact Carolyn Sullivan at (978) 692-6144, sullivan.cb@gmail.com or Pam Gross at (978) 772-9863, rbgross@charter.net



Donation Form

Item Name: _____

Detailed Description: _____

Donating Business Name and Address (if applicable):

Name of Donor(s): _____

Phone #(s): _____

Email: _____

Do you want your name in the catalog with your item? Yes / No

Value: _____ *Minimum Bid (optional):* _____



We would like (really need) a picture of item for the online catalog: Digital pictures (any format) are preferred but we can scan a photograph, or if you bring in your item, we can take its picture at Parker. Contact Susan Farr (sudofarr@yahoo.com, 978-422-6971) for questions about photos. Please email pictures with item description to: sudofarr@yahoo.com

First drop-off date: PLP day, October 19

Return the form (ASAP – or no later than October 27) to the Parker office, or mail to:

*Parker School
PEF Auction Donation
49 Antietam Street
Devens, MA 01434*

January, 2007

- 1 – New Year’s Day
- 2 – Holiday
- 3 – Faculty planning (no classes)
- 4 – Classes resume
- 7 – Enrollment Information Session (1:00 – 4:00 p.m.)
- Thursday, 11 – Parker/Wachusett Mountain Ski Program begins
- 15 – Martin Luther King, Jr. Birthday (no school)
- 16 – Trustees Meeting at 7:00 p.m.
- 21 – Enrollment Information Session (1:00 – 4:00 p.m.)
- 28 – Snow date for Enrollment Information Session (1:00 – 4:00 p.m.)
- 29 – Faculty Planning (no classes)
- 30 – New semester begins
- Wednesday, 31 – Blood Drive for the American Red Cross

February, 2007

- 6 – Trustees Meeting at 7:00 p.m.
- 16 – Early Release (noon dismissal)
- 19 – President’s Day (no school)
- 20 – 23 - Winter Recess

March, 2007

- Spring Conference Day (no classes) TBA
- 6 – Trustees Meeting at 7:00 p.m.
- 11 – Daylight Savings Time begins
- 14 – Noon Dismissal - Faculty Planning

April, 2007

- 3 – Trustees Meeting at 7:00 p.m.
- 6 – Early Release (noon dismissal)
- 13 – Early Release (noon dismissal)
- 16 – Patriot’s Day (no school)
- 17 – 20 - Spring Recess

May, 2007

- 15 – Trustees Meeting at 7:00 p.m.
- 25 – Early Release (noon dismissal)
- 25 - Senior/Junior Prom
- 28 – Memorial Day (no school)

June, 2007

- 6 – Noon dismissal - Graduation (6:00 p.m.)**
- 19 – Trustees Meeting at 7:00 p.m.
- 22 – Last Day of Classes (or earlier if we have fewer than 5 snow days).

*We are required to schedule 185 days of school but we are only required to conduct 180 days of school.
Faculty planning days take place in August, January and June. 25, 26, 27 – Faculty Work Days (or earlier)*

(9/05/06)